

Tools for Working Remotely / From Home



grow remote

These tools start with free plans with which most small businesses will be able to get most things done. As you advance and need further functionality, there are paid tiers. If you need these, they are usually worth the fee. However, start with free plans in all cases and let the large organisations fund your remote working tools!



NAME	Link to Website Click to Open	Web Meetings	Web Conference	Instant Msg / Web Chat	Team Tasks / Action List	Cloud File Storage & Sharing	Online Documents - multi-user collaboration
Google Hangouts	Hangouts.google.com	👍		👍			
Google Drive	google.com/drive					👍	
Google Docs inc word, spreadsheets, presentations	docs.google.com					👍	👍
Microsoft Teams (Free)	office.com	👍		👍	👍	👍	👍
Office 365 (Free) Limited functionality of word, excel, powerpoint, teams, etc	office.com	👍				👍	👍
Microsoft OneDrive	onedrive.com					👍	
Slack	slack.com	👍		👍	👍	👍 (via 3rd party apps)	👍 (via 3rd party apps)
Zoom	zoom.us	👍	👍				
Dropbox	dropbox.com					👍	👍
Slido	sli.do	👍	👍				
Trello	trello.com				👍		
iDoneThis	idonethis.com				👍		
WhatsApp	whatsapp.com (mobile app required)			👍			
WhatsApp for Business	whatsapp.com/business (mobile app required)			👍			